How to View Midterm Grades for Advisors
Enter Secure Area
Log in using your 6-digit ID number & PIN.

**NOTE:** If you attempt to login unsuccessfully three times (by entering your ID or password incorrectly), your access will be disabled.

User Login

Please enter your user Identification Number (ID) and your Personal Identification Number (PIN).

**Be sure to enter @00 in front of your 6-digit student ID number.**

To protect your privacy, please exit and close your browser when you are finished.

User ID: 
PIN: 

Login  Forgot PIN?
Forgot your PIN?

Click here and answer the security question you created. This will allow you to create a new PIN.
To access the faculty options select Faculty and Advisors from the Main Menu.

Welcome to the WWW Information System! Last web access on Sep 09, 2010 at 02:41 pm

In an effort to update and strengthen our crisis management plans, we ask each of you to please verify your current address, telephone and emergency contact information. This information can be updated from within the Personal Information menu. Please supply as much information as possible.

Personal Information
Update addresses, contact information or marital status; review name or social security number change information; Change your PIN; Customize your directory profile.

Student
Apply for Admission, Register, View your Academic Records, Run your Unofficial Degree Evaluation.

Faculty and Advisors
Enter Grades and Registration Overrides, View Class Lists and Student Information, Run Unofficial Degree Evaluations.

WebCT.com, The Learning Hub
Find online help, research tools, discussions, and more!
Select Term Selection.

<table>
<thead>
<tr>
<th>Personal Information</th>
<th>Student</th>
<th>Faculty Services</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Search</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Faculty and Advisors**

- Term Selection
- CRN Selection
- Faculty Detail Schedule
- Week at a Glance
- Detail Class List
- Summary Class List
- Midterm Grades
- Final Grades
- Add or Drop Classes
- Look Up Classes
- Faculty and Advisor Security Information

**Advisor Menu**

- View a student’s transcript
- View a student’s grades
- Run unofficial degree evaluation
- Display your security setup
- Active Assignments
- Assignment History
- Class Schedule
- Course Catalog

March 2011
Select the Term you want midterm grades for and click Submit.
Select Student Information Menu.
Select ID Selection.

Student Information

Term Selection
ID Selection
Student Information
Student Address and Phones
Student E-mail Address
Student Schedule
Add or Drop Classes
Degree Evaluation
Active Registrations
Registration History
Advisee Listing
View Holds
Concise Student Schedule
Student Week at a Glance
Advisor Grade Display
Enter the Students ID or Search by Students name and submit.

Student and Advisee ID Selection

You may enter:

1. The ID of the Student or Advisee you want to process, or

2. Partial names, a student search type, or a combination of both. Then select Submit.

OR

Student and Advisee Query

Last Name: 
First Name: 

Search Type:  
  - Students
  - Advisees
  - Both

Make sure you check Advisees. You will only be able to see midterm grades for a student if they are your advisee.
Confirm you have selected the correct student and submit.

Student Verification

Please select Submit if the person you chose is correct. If this is incorrect, choose the ID Selection link to try again.

__________ is the name of the student or advisee that you selected.

Submit
Select Registration History to view midterm grades for the student.
You will only be able to see grades for the term(s) in which you were the advisor.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Course</th>
<th>Course Title</th>
<th>Credits</th>
<th>Level</th>
<th>Status</th>
<th>Midterm Grade</th>
<th>Final Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>10545 EC 2000</td>
<td>Principles of Macroeconomics</td>
<td>3.000</td>
<td>Undergraduate</td>
<td><strong>Web Registered</strong></td>
<td><strong>Mar 22, 2010</strong></td>
<td>A</td>
<td>A</td>
</tr>
<tr>
<td>11169 EN 4150</td>
<td>The Trdtn of Rhtrc:Prin/Pract</td>
<td>3.000</td>
<td>Undergraduate</td>
<td><strong>Web Registered</strong></td>
<td><strong>Mar 22, 2010</strong></td>
<td>I</td>
<td>A</td>
</tr>
<tr>
<td>11170 EN 4640</td>
<td>Americans in Paris</td>
<td>3.000</td>
<td>Undergraduate</td>
<td><strong>Web Registered</strong></td>
<td><strong>Mar 22, 2010</strong></td>
<td>A</td>
<td>A</td>
</tr>
<tr>
<td>11197 PS 3510</td>
<td>Politics in Fiction and Film</td>
<td>3.000</td>
<td>Undergraduate</td>
<td><strong>Web Registered</strong></td>
<td><strong>Mar 22, 2010</strong></td>
<td>A</td>
<td>A</td>
</tr>
<tr>
<td>10286 SP 3100</td>
<td>Adv Conversation/Composition I</td>
<td>3.000</td>
<td>Undergraduate</td>
<td><strong>Web Registered</strong></td>
<td><strong>Mar 22, 2010</strong></td>
<td>A</td>
<td>A</td>
</tr>
<tr>
<td>10307 TH 3050</td>
<td>Hon: Christianity II:Develpmt</td>
<td>3.000</td>
<td>Undergraduate</td>
<td><strong>Web Registered</strong></td>
<td><strong>Mar 22, 2010</strong></td>
<td>A</td>
<td>A</td>
</tr>
</tbody>
</table>

You will see this message if you were not the assigned advisor for the term.
To view another student, click Return To Menu and click ID Selection.