



# Residency Exemption Form

Date Received \_\_\_\_\_

Term \_\_\_\_\_

*This form should be completed and returned to the office of Residence Life by June 1 for fall semester or January 1 for spring semester. This form must be completed every year that you need an exemption. Students must submit either the Residency Exemption form or a Housing Contract. Students who do not return either form will be assigned to University housing until the University receives confirmation that the student is living with a parent or is otherwise exempt. Student might be subject to a prorated housing and meal plan if confirmation is received after the start of the academic year. There is no **Housing refund after the 4<sup>th</sup> week of classes for any given term.***

**Student Name (Last, First)** \_\_\_\_\_ **Student ID@00** \_\_\_\_\_

If you are exempt from housing due to living at home with parents, please complete the following:

**Academic Year Address:** In order to live off campus, students with fewer than 60 credit hours must reside with their parent(s).

Street Address

City

State

Zip

I certify I will be living with my parent(s) at the above address and commuting to Rockhurst University. I understand that if I do not meet one of the exemptions listed below or am no longer living with my parents I must make arrangements for on campus housing. Students failing meet one of these exemptions may be billed for on campus housing and meal plan for the duration of time they do not meet the outlined residency requirements. Students may also be subject to discipline charges through the Student Code of Conduct

**Student Signature**

**Date**

I understand and have read the Rockhurst Residency requirements. I certify that my son/daughter is living with us during the upcoming or current academic year. I understand if at any time during the academic year my son/daughter is not living with me they are subject to being placed in campus housing and being billed for on campus housing and a meal plan. Students who fail to notify the office of Residence Life that a change has occurred in their place of residence may be billed for the duration of time they do not meet the outlined residency requirements.

**Parent/Guardian Signature**

**Date**

**If the above does not apply, but you are exempt from Rockhurst housing due to one of the following exemptions, please check the appropriate exemption and sign above to verify that the information provided is accurate:**

Rockhurst University has a residency requirement that requires all full-time students to live with their parents or on campus unless students meet one of the following conditions. Please check which applies to you:

- Students classified as juniors having completed 60 hours with at least a "C" average.
- Students who have lived on campus for four semesters at Rockhurst or another campus.
- Declared nursing students who reside in the Research Housing Complex.
- Students who are 23 years or older.
- Students who have completed active, full-time military service.
- Students who have a spouse or dependents living with them.

Residence includes participating in the regular meal plan offered by University Food Services if the student resides in Corcoran Hall, McGee Hall, or Xavier-Loyola Hall.