

2009-2010 Group Housing Application Instructions

For all On-Campus Houses (OCH) and THV Group Applications:

1. Each student must complete an individual housing application at www.rockhurst.edu/housingapplication. The entire group must then print and all sign 1 paper copy of the appropriate OCH or THV group application/contract.
2. Submit one group application/contract for the type of OCH or THV unit for which you wish to apply. You may not apply for more than one type of house/unit for any given deadline, and you may not apply with more than one group for any given deadline. Groups not awarded their first choice may re-apply for subsequent group applications.
3. Along with the group application/contract, **each individual** must turn in the following items:

	<i>Item Name</i>	<i>Action Required</i>	<i>Description</i>
<input type="checkbox"/>	Rockhurst Academic Transcript	Print transcript from Oracle Web	Type "oracleweb" in browser, enter secure area, enter user ID and PIN number, enter Student Services & Financial Aid, enter Student Records, enter Academic Transcripts, click Submit
<input type="checkbox"/>	Leadership Transcript	Pick-up and Complete	Available at the Office of Residence Life or website. To be signed by moderator of each campus organization in which student participated from 01/01/08 - 12/31/08.
<input type="checkbox"/>	Service Transcript	Request and Review; Center for Service Learning will then send electronic record to Residence Life	Requests to be submitted to the Center for Service-Learning (Van Ackeren 208/210). Documentation of service hours must be submitted by March 6, 2009 , and prior to requesting the transcript.
<input type="checkbox"/>	Online Housing Application Confirmation	Print from online/email confirmation	Received upon completion of online 2009-2010 housing contract

4. All materials (except Service transcript) must be submitted along with the group application/contract to Residence Life Office in Massman 3 no later than **4:30 PM on the appropriate deadline date – see deadline dates below.**

2009-2010 HOUSING APPLICATION DEADLINES

March 20	THV 6 person/3 Bedroom and 3 & 5 Person OCH group applications due by 4:30
March 27	Announce awarded THV 6 person/3 Bedroom units and 3 & 5 Person OCH houses
April 3	4 Person OCH applications due by 4:30 pm
April 10	Announce awarded OCH 4 person houses
April 17	THV 4 person/2 Bedroom and 6 person/2 Bedroom applications due by 4:30
April 24	Announce awarded THV 4 person/2 Bedroom and 6 person/2 Bedroom units
May 1	THV 2 person/1 Bedroom applications due by 4:30
May 8	Residence Hall applications or Security Deposit Refund requests due by 4:30
July 1	All 2009-2010 Housing Assignment Information mailed to students
July 10	Last date to order lofts for August 15th move in day
August 15	Residences open for Fall Move In / Freshman Orientation

2009-2010 Housing Formula and Essential Information

Formula specifics:

- Learning: Rockhurst Cumulative GPA x (Rockhurst Hours + Transfer Credits); total points divided by 7; transfer credits not to exceed 15 hours and may include credits such as AP courses, dual credit, courses taken at another school, etc.; all GPA information as well as credit hours – both Rockhurst and transfer – must be on the Rockhurst Transcript.
- Leadership: Leadership points will be calculated for participation in organizations affiliated with Rockhurst University from 1/1/08-12/31/08. 1 point is given for participation in an organization for each semester. For example, someone who was a member of the English club for both Spring 2008 & Fall 2008 semesters would receive 2 points. Participation must be confirmed by the organization moderator. A maximum of 10 points are possible.
- Service: 1 point for every 10 hours of service from 1/1/08-12/31/08 documented on service transcript through the Center for Service Learning. A maximum of 10 points are possible.
- Conduct: 10 points if no misconduct Fall 2008 and Spring 2009. 8 points if sanction but no probation, 4 if Conduct Probation, 0 if Disciplinary Probation I or II. Ineligible for on-campus house or THV if you are on Disciplinary Probation II, suspension, or expulsion during any part of Spring 2009.
- All points are then added together for the entire group. Assignments and preferences will be granted to groups according to the highest score.

Rockhurst Cumulative GPA x (Rockhurst Hours + Transfer Credits) / 7 + Service + Leadership + Conduct = Final