

Rockhurst University Leadership Transcript Entry and Validation Form

Please **print** all information.

Name (as it appears on college records): _____

I.D.#: _____

Permanent Address: _____

City: _____ State: _____ Zip: _____

Directions

Please fill in the table below according to the following guidelines

1. **Academic Year** – Enter the leadership positions held at Rockhurst University **January 1, 2007 – December 31, 2007**
2. **Type of Leadership Activity** – There are two categories of student involvement for this transcript. Only one category can be selected per organization/event/experience.
 - (A) Athletics – participation on a university coached athletic team
 - (L) Leadership - Includes leadership positions in an officially recognized student organization, committees and department-sponsored groups. (SAB, Black Student Union, Fraternity/Sorority, Student Alumni Association, Student Ambassadors, Orientation, Homecoming Committee, etc.)
 - (P) Paraprofessional Work Experience – Includes on-campus work experience where formal training is given (RA, Learning Center, etc.)

****One Point will be awarded for each leadership and paraprofessional experience listed. ****
3. **Name of Organization/committee/Event/Experience** – Give the official name or title of the organization or activity.
4. **Position Held** – In one word, list the position you held (Secretary, President, Social Chair, Orientation Leader or Coordinator, Member, etc).
5. **Moderator**– this signature is to verify that you are currently, or have held the position listed, or have served on the committee listed.
6. **Your Signature** – You need to read and sign the statement below the table to validate this form. Unsigned forms will not be processed.

TERM position was held:	Month/Year – Month/Year	Type of Activity	Name of Organization/Committee/Event/Experience	Position Held	Moderator

**Additional lines on back

I certify by my signature that I have been honest and truthful to the best of my ability concerning all the information I have submitted in this form.

Signed: _____ Date: _____

