

# ROCKHURST UNIVERSITY

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## Checklist of Optional Practical Training

### MATERIALS TO BE MAILED TO INS OFFICE IN LINCOLN, NEBRASKA

I-20 Form (Copy)	Transcript (Original)
I-765 Form (Copy)	Passport (Copy)
I-538 Form (Copy)	I-94 Card (Copy) Both Sides
Check for \$100.00	Two Photographs & One Signature Card

**\*\* NOTE:** Be sure and check that you send all the required materials. If you omit one of the above items this will slow down the process and INS will return it all to you. Express mail and/or overnight delivery will not speed up the process.

### MAIL THE ABOVE MATERIALS TO:

**USINS**

**Northern Service Center**

**P.O. Box 82521**

**Lincoln, NE 68501-2521**