

# Randall Stephens

randall.resume@yahoo.com

**Current Address:**

755 Meadow Lane  
Kansas City, MO 64110  
(816) 777-7777

**Permanent Address:**

2345 Apple Street  
Permanent, MO 64321  
(816) 888-8888

**OBJECTIVE**

To obtain an entry-level position where my problem-solving, customer service, and human relation skills will enhance customer satisfaction within your company.

**EDUCATION**

**Rockhurst University**, Kansas City, MO  
Bachelor of Arts - May 2010  
Major: **Psychology** Minor: **Sociology**  
GPA: 3.5/4.0

**EXPERIENCE**

**Resident Assistant** (January 2009-Present)  
Rockhurst University, Kansas City, MO

- Maintain a positive living environment for approximately 55-65 students in a residence hall setting
- Serve as a resource person for residents
- Coordinate social and educational activities and enforce university policies

**Staff Assistant** (Summer 2009)  
Independent Living Services, Independence, MO

- Developed weekly living plans for clients
- Assisted with programs and workshops
- Performed site visits to the homes of program participants
- Updated policies and procedures manual

**Clerk** (Summers 2006-2008)  
Price Chopper, Kansas City, MO

- Maintained the store appearance
- Provided a high level of customer service
- Trained a staff of 5-7 new employees
- Ordered the appropriate amount of stock for upcoming distribution

**HONORS & ACTIVITIES**

- Regents Scholarship
- Dean's List (six semesters)
- Department Achievement Award
- Student Senate, Vice-President
- Student Ambassador

**SERVICE**

- Community Food Drive
- Walk Against Diabetes
- Polar Walk
- Guatemala Service Trip
- American Red Cross Volunteer