



Registrar's Office

Non-Credit Course Option

Rockhurst University offers a non-credit enrollment option that allows individuals over the age of 18 to participate in selected undergraduate or graduate course offerings on a non-credit basis. Students participating in this program should contact the [School of Graduate and Professional Studies](#) to register.

Please note that it is not possible to change a course from a non-credit to a credit status after registration. Since the University will not maintain an academic record for non-credit students, withdrawals need no formal processing. Out of courtesy, however, students should notify the instructor and the School of Graduate and Professional Studies of his or her intent to withdraw. Non-credit students will receive refunds according to the refund dates published in the [Academic Calendar](#), but will receive no refund thereafter.

The School of Graduate and Professional Studies will complete the registration and billing process. Students participating in the non-credit option for undergraduate courses are not subject to any of the University's regular admissions criteria, nor do they need to process any paperwork in the Office of Admission. Individuals opting to take a graduate course as a non-credit option may have to present documentation that they have completed appropriate prerequisite work.

The university reserves the right to restrict courses offered as a non-credit option. Requirements for class participation are the prerogative of the individual faculty member.