

SCHOLARSHIP & AWARD GUIDELINES AND SATISFACTORY ACADEMIC PROGRESS CRITERIA

The following guidelines apply to Rockhurst University’s Achievement, Academic, Dean’s, Chancellor’s, Trustees, and Finucane. All guidelines apply to each scholarship or award unless specifically stated otherwise.

1. **Terms of Enrollment:** Each scholarship will be distributed in equal amounts for the Fall and Spring terms. These scholarships may not be applied to summer terms. Each scholarship is renewable for up to four consecutive years of full-time enrollment (based on completion of your first bachelor’s degree)
2. **Enrollment Status:** Recipients of these scholarships must be enrolled full-time (carrying at least 12 hours per term)
3. **Grade Point Average:** Students must maintain the following minimum cumulative grade point average at the end of each academic year to be eligible for renewal.

Scholarship	Renewal GPA	Scholarship	Renewal GPA
Achievement Scholarship Annual/Endowed Scholarship	3.00 varies	Founders' Scholarship	3.00
Chancellors' Scholarship	3.20	Ignatius of Loyola Award Jesuit Opportunity Scholarship	2.00 3.00
Community Scholarship	3.00	NCAA Athletic Award	2.00
Dean’s Scholarship	3.00	Phi Theta Kappa Tom D. Harmon Scholarship	3.00 3.40
Directors’ Scholarship	3.00	Trustee’s Scholarship	3.40
Distinguished Scholarship	3.30	Presidential Scholarship	3.40
Dowling Scholarship	3.30	Endeavor Scholarship	3.00
Finucane Service Award	2.50		
Greater KCCC Scholarship	3.00		
Provincial Scholarship	3.00		

4. **Special Conditions:**

Trustee’s Scholarship recipients must **reside on campus** in campus housing, during the four consecutive years of enrollment to qualify and remain eligible for the Trustee’s Scholarship. (Based on completion of your first bachelors degree).

Finucane Service Award recipients must honor the **minimum hours of service** based on their service commitment.

This participation must be documented by the Center for Service Learning, contact:
 Director, Center for Service Learning, phone (816) 501-4545
 Campus Location: Van Ackeren Hall, 2nd floor, Room 208.

5. **Suspension and Appeal:** Students failing to comply with these guidelines after the warning period will be notified of the suspension of their scholarship(s). All of the scholarships will be reinstated once the student is again in good standing according to these guidelines.

ROCKHURST UNIVERSITY

SATISFACTORY ACADEMIC PROGRESS

Satisfactory Academic Progress Standards

The US Department of Education requires students to maintain certain academic standards to obtain or retain eligibility for federally sponsored student aid programs. In accordance with these standards Rockhurst University has established the following standards to measure a student's academic progress. These standards will be applied uniformly to all students when determining their eligibility for federal, state and university funding.

Maximum Attempted Enrollment Credit Hours Time Frame

The maximum attempted enrollment credit hours a student may enroll for to complete their university degree of study must not exceed 192 attempted enrollment credit hours for the completion of a 128 credit hour degree program. For students who transfer into the university, the 192 attempted enrollment credit hours' maximum includes attempted credit hours at other colleges/universities attended, if transfer credit hours were accepted by the university. This means that you must complete 67% of what you attempt each semester.

For academic programs requiring less than the 128 credit hours for degree completion, the maximum attempted enrollment credit hours for the program completion is 150% of required credit hours for the program.

Undergraduate Students Cumulative GPA Requirement

Students must also maintain a Rockhurst University cumulative GPA of a 2.0 in order to demonstrate SAP. The cumulative GPA requirement applies to all federal, state and university aid. Certain university scholarships do require higher than a 2.0 cumulative GPA and those requirements can be found in the Scholarship and Award Guidelines area.

Monitoring SAP- Requirements for Federal Title IV/State Eligibility

At the end of each semester, the student's academic record will be reviewed for Satisfactory Academic Progress. If a student does not complete the 67% of what was attempted or have a 2.0 cumulative GPA at the end of any semester, that student shall be put on academic progress warning. The student will have one semester (this could mean the summer semester) to make up the deficiency. If at the end of the warning semester the student does not make up the deficient hours or achieve a cumulative 2.0 GPA, the student's eligibility for Federal Title IV/state aid will be terminated immediately.

Monitoring SAP-Requirements for University Scholarships/Awards

At the end of each academic year (spring enrollment period) the student's record will be checked for SAP. If we find that the student is not meeting the 2.0 GPA requirement or 67% completion of attempted hours requirement, the student will have two semesters to make up the deficiencies. The summer counts as one of the semesters. If at the end of the probationary period the deficiency has not been corrected, all university aid will be cancelled (it is more than likely that this will also cancel out your Federal & State aid as well). Once the deficiencies have been met the aid will be fully reinstated for future semesters.

Appeal Process for Students Terminated from Title IV aid

A student terminated from receiving Federal Title IV aid for failure to meet SAP requirements may appeal the termination. Students may appeal for reinstatement based on mitigating circumstances, which are supported by documentation. Appeals must be made in writing to the Director of Financial Aid, Massman #109 or by e-mail at financialaid@rockhurst.edu within 30 days of the notification letter. After 30 days, no appeal will be considered.

Changing Majors, Repeat Coursework, Incompletes and Withdrawals, and Second Degree Coursework

In the case where a student changes degree programs, courses taken that do not contribute to the new degree program do not count toward the 150% requirement.

Any non-credit coursework, repeat coursework or coursework for which a grade of incomplete or withdrawn is given counts toward both the quantitative and qualitative measures for calculating SAP.

Any student pursuing a second-degree program is subject to both the 150% timeframe and the 2.00 cumulative GPA requirements.

Notification

The university will notify the student of any deficiencies by sending a letter to the permanent address on file. Please ensure that your permanent mailing address is up to date, because a bad address does not negate the SAP rules.

08/22/2012