



ROCKHURST UNIVERSITY
Helzberg School of Management

MBA

New Graduate Student Admission Evaluation

Applications for entry to graduate study in the Helzberg School of Management are evaluated on the basis of undergraduate academic credentials, GMAT score, and fit with the mission of the Helzberg School of Management. Admission decisions are made on a rolling basis. Students are encouraged to apply as early in the semester as possible, prior to the semester for which they intend to attend.

MBA Application Materials Checklist

- Application for admission
- Transcripts from all higher education institutions attended
- GMAT score
- Resume (*optional*)

Transfer Student Admission Evaluation

Applications for students who wish to transfer graduate course credits from other accredited colleges and universities are evaluated based on all previous graduate coursework, GMAT score, and fit with the mission of the Helzberg School of Management.

Up to 9 credit hours of graduate credit (grade of B or better) may qualify for transfer.

Additionally, Rockhurst participates in a unique partnership with other accredited Jesuit MBA programs located in many major U.S. metropolitan areas. This partnership allows the receiving university to accept all comparable coursework completed at the original university with a grade of B or better. The degree will be awarded by the university where more than half the core program was completed.

International Student Admission Evaluation

Rockhurst University and the Helzberg School of Management welcome international students. For a listing of documents required for international student admission, please refer to www.rockhurst.edu/international.

Access Services

The Access Office coordinates services for students with disabilities and acts as a resource center for information and guidance. At Rockhurst University, the Student Access Office is responsible for ensuring that students with disabilities receive equal access to programs offered on campus by providing reasonable accommodations. To contact the Access Office (Massman Hall, Room 7), call (816) 501-4689 or email sandy.waddell@rockhurst.edu.

Time Limitations

Students have up to six years from the first date of attendance to complete the MBA program. If all coursework is not completed within this timeframe, students may be asked to re-apply and may be subject to revisions of original admission requirements and/or program requirements.

Financing Your Education

Employer Tuition Reimbursement Benefits: Many MBA students fund their education through employer tuition benefits. For information, contact your organization's human resources department. Students are responsible for payment of all university tuition and fees and for submission of documentation to their employer for any applicable reimbursement.

Low-Interest Loans: U.S. citizens are eligible for low-interest student loans, including the federal Perkins loan and federal subsidized and unsubsidized loans. For questions about benefits and eligibility, call the Office of Financial Aid at (816) 501-4600. Visit www.rockhurst.edu/fafsa for information about the Free Application for Federal Student Aid (FAFSA).

Scholarships: Students are encouraged to seek scholarship funds from outside of Rockhurst. FastWEB (Financial Aid Search Through the Web) is the most complete online scholarship search (www.fastweb.com). It provides free access to a searchable database of more than 400,000 private sector scholarships, fellowships, grants and student loans.

Direct All Materials and Inquiries To:

Office of MBA Admission
Rockhurst University
Helzberg School of Management
1100 Rockhurst Road
Kansas City, MO 64110-2561

Telephone: 816-501-4823 • Toll Free: 800-842-6776

Application for Admission for Master of Business Administration Program



ROCKHURST UNIVERSITY
Helzberg School of Management

MBA

Personal Data

Enrollment Term: Spring Summer Fall 20 _____

Mr. Miss Mrs. Ms.

Name (First, Middle, Last)

Preferred Name Maiden Name (if applicable)

Home Address Apt. Number

City State Zip
()

Phone

E-Mail Address

Date of Birth Place of Birth – City, State, Country

Country of Citizenship Visa Status (if applicable)

□ □ □ - □ □ - □ □ □ □

Social Security Number

Have you ever attended Rockhurst? Yes No

If yes, date you last attended _____

Have you ever been dismissed from any school for disciplinary reasons? Yes No

Have you ever been convicted of, or pleaded guilty to, a felony? Yes No
(If yes for either question, please attach an explanation.)

Do you consider yourself to be Hispanic/Latino? Yes No

Select one or more of the following racial categories to describe yourself:

- American Indian or Alaska Native
- Asian
- Black or African American
- Native Hawaiian or Pacific Islander
- White

Religion (Optional)

Colleges Attended

List all colleges and universities attended, beginning with the most recent.
If more space is needed, attach an extra page. An official transcript must be submitted for each institution.

College or University Name	Location	Dates Attended	Major	Degree Received
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Have you taken the GMAT? Yes (Date _____ Score _____) No

Employment

How many years of full-time work experience do you have? _____

Employer Name	Work Phone Number	Company Address	Position/Title	Employment Dates
<i>Current</i>	_____	_____	_____	_____
<i>Previous</i>	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Briefly describe your current employment duties:

Briefly describe other relevant work experience:

Anti-discrimination Statement

Rockhurst University is committed to providing equal opportunity for all persons regardless of race or color, religion, sex including maternity/lactation status and sexual orientation, marital status, national origin or ancestry, age, disability, citizenship or intended citizenship status, or veteran status ("protected status"). Equal opportunity extends to all aspects of the administration of educational policies, admissions policies, scholarship and loan programs, athletics, and other school-administered policies and programs, or in its employment-related policies and procedures. Inquiries about the non-discrimination policy may be directed to Director of Human Resources, Rockhurst University, (816) 501-4555.

Questions

Office of MBA Admission
Rockhurst University
Helzberg School of Management
1100 Rockhurst Road
Kansas City, MO 64110-2561

Phone: (816) 501-4823
Fax: (816) 501-4650

www.rockhurst.edu

Do you receive tuition reimbursement? Yes No

If yes, _____ % or \$ _____ per year

Are there conditions (such as grades) attached to your tuition reimbursement? (please specify)

Who or what attracted you to the MBA Program at Rockhurst?

Transcripts

Official transcripts for all undergraduate and graduate work should be sent directly from your school to the address below. Your completed application should be sent to this address as well. You will be contacted regarding your application status approximately 1-2 weeks after receipt of your application and transcripts.

Rockhurst University
Director of MBA Admission & Advising
Conway Hall, Room 201
1100 Rockhurst Road
Kansas City, MO 64110-2561

I understand that I must submit complete official transcripts from all colleges or universities attended. I certify that, to the best of my knowledge, all statements I have made in this application are complete and true. Incomplete or false information may result in the denial of this application or in my subsequent dismissal from Rockhurst University. I further understand I am responsible for the completeness of my application.